AGENDA A

Collingbourne Kingston
Parish Council

Wednesday January 7th, 2026
Collingbourne Kingston Parish Council Meeting
Location: CK Village Hall, Collingbourne Kingston Village Hall
Parish Council Meeting @ 18:30

Parish Council Meeting Agenda

With the Parish Council meeting cycle changed to monthly, two agenda's will be used to alternate the topics for discussion so as to keep the meetings to one hours duration. Not all topics therefore will be tabled every month, some will be alternate months but in a two month cycle all topics will have been discussed.

1.Welcome and Introductions.

2. Apologies: to include any reasons for absence for consideration by the council for acceptance.

3. Public Access

4. Minutes of meeting held on December 10th 2025- minutes to be agreed, adopted and signed. *Matters arising* with reference to the action monitoring sheet.

1	4	ACTION: Clerk to refresh Asset of the Community application and pass to Councillor SEMPLE for review prior to submission.	Clerk	16/12/2025
2	10:d	ACTION: Clerk to carry out the Band D calculation re the proposed precept increase	Clerk	14/12/2025
3	10:g	ACTION: Clerk to chase up WHEELERs and establish a start date for work to commence or an indication of how long the work will take or an alternative contractor will be instructed.	Clerk	17/12/2025

5. Adjournment for written Report from Chris WILLIAMs, WC Councillor for Ludgershall and Rural North.

6. Disclosures of interest:

To receive any disclosure(s) of Interest by a Councilor(s) and/or any officer(s) in matters to be considered at this meeting, in accordance with the provisions of the Local Government Act 1972 and the National Code of Local Government conduct.

7. Planning Matters None as time of drafting.

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8. Parish Steward A timetable for the coming year has been received and the first visit was on 5/1/2026 and the next on 2/2/2026. I have tasked the Parish Steward with the usual grips and gullies, but require any additional taskings that you may have for the February visit.

9. Asset of the Community Application- Barleycorn Inn The revised application was submitted as instructed to Richard SEMPLE on 16/12/2025 for comment. No comment has been received at the date of drafting. How does the Parish Council want to proceed?

10. Traffic and Road Safety Report –

Update on speeding and CSW matters from Councillor KEIGHLEY.

11. Footpaths Gate for Stiles project- The Hosier gates have been received by Chris WHEELER Construction and collected by Jon COULING for installation. The ones for the Dave RICHARDS field are still on order.

12. RFO report

a. The working account balance and reserve account balances with Lloyds will be given.

The following payments have been paid since last meeting and the councillors will resolve that that they are paid retrospectively.

DATE	EXPENSE	DEBIT
1/12/2025	*HMRC*	*£64.60*
1/12/2025	*BT Group (Village Hall Broadband)*	*£34.96*
1/12/2025	*Clerks Salary*	*£262.06*
4/12/2025	*HP Instant Ink Subscription*	*£6.49*
8/12/2025	*Bawdens Ground Maintenance*	*£205.96*
15/12/2025	*Hills waste solutions*	*£44.59*
16/12/2025	*Lloyds Bank Service Charge*	*£4.25*
30/12/2025	*Clerks salary*	*£262.06*
30/12/2025	*HMRC*	*£64.60*
30/12/2025	*BT Group*	*£34.96*

The following credits have been received since the last meeting

DATE	REMITTER	CREDIT
31/12/2025	*Francis Wilson Trust Fund*	*£1,272.00*

The following transfers have been made since the last meeting.

DATE	DETAIL	AMOUNT
1/12/2025	*Transfer to Deposit*	*£500.00*
8/12/2025	*Transfer to Deposit*	*£500.00*

c. ***Sign off bank statements*** to end of December 2025, together with associated reconciliations statements, and retrospectively agree the above transactions.

d. ***Rec fencing project.*** The funds from the Frances Wilson Trust have not yet been received. The clerk has chased them to determine if they have all that they require to release them. Chris WHEELER Construction Ltd was chased for a start date and promised to come back with one. Nothing heard yet, offices closed on 22/12/2025 when the clerk paid a personal visit. No alternative contractor contacted due to the holiday period. Further enquiry will be made wit Chris WHELLER Construction Ltd in the New Year.

e. ***Clerks overdue Annual Performance Appraisal***. This was due in November and is now overdue. The NALC pay increase will be announced in the Spring. Would the Parish Council prefer to deal with both increases at once?

f. ***Precept Bid***. At the last meeting the clerk raised the issue of the precept following the presentation of the budget for 2026/2027. That included a precept of £16,000, however in the discussion it was suggested that this sum be increased by 10%. A resolution for this increase to £17,500 was proposed by Councillor GARDNER and seconded by Councillor KEIGHLEY. The effect of this on the Band D Council Tax was requested by the Chair. This was calculated and circulated by email on 14/12/2025 and is repeated below:

	£16,000	**£17,500**
2025/2026	**£69.41**	**-**
2026/2027	**£69.23**	**£75.74**
% + or -	**- 0.23%**	**+9.12%**

There having been no comment by any councillor on this the matter, it is listed for a final decision. The deadline for submission of the precept bid is JANUARY 20th 2026. The papers for this bid have been completed in both amounts for completion at the meeting without fail.

13. Update from Councillor LATHAM as to the progress with the Village Design Statement preparation using AI

14. **Clerks report**

a. ***War Memorial cleaning.*** Permission has been granted for this by St Marys PCC, and a quote has been requested from Grave Concerns. They have hinted that the proposal may be contentious with the Commonwealth War Graves Commission. Further on this awaited from Grave Concerns.

b. ***A338 closure.*** Commencing on 2/3/2026 the A338 will be closed between Ducis and Kingston to allow WC to carry out 'reactive patching' and other associated works. The diversion is via Burbage, Pewsey, Manningford, Woodbridge, Upavon, and Everleigh!

c. ***Mole infestation***. The Rec has an active mole infestation currently, with mole hills and a network of tunnels across the entire Rec. The tunnels will eventually collapse and render the Rec extremely uneven to walk on presenting a hazard to users. Does the council want to take any action to irradicate these pests and repair the damage?

d. ***Power to Barleycorn Inn Defib.*** The clerk has photgraphic evidence that the power supply to the defib was switched off certainly on 31/12/2025, and most likely it has been since the pub closed. A reliable solution must be identified as a matter of urgency to secure a continuous power supply to the defibrillator. How does the council want to proceed.

16.AoB

17.DONM 11/2/2026

…….. Chairman