AGENDA B

Collingbourne Kingston
Parish Council

Wednesday February 11th, 2026
Collingbourne Kingston Parish Council Meeting

Location: CK Village Hall, Collingbourne Kingston Village Hall

Parish Council Meeting @ 18:30

Parish Council Meeting Agenda

With the Parish Council meeting cycle changed to monthly, two agenda's will be used to alternate the topics for discussion so as to keep the meetings to one hours duration. Not all topics therefore will be tabled every month, some will be alternate months but in a two month cycle all topics will have been discussed.

1.Welcome and Introductions.

2. Apologies: to include any reasons for absence for consideration by the council for acceptance.

3. Public Access

4. Minutes of meeting held on January 7th 2026- minutes to be agreed, adopted and signed. *Matters arising* with reference to the action monitoring sheet.

INDEX	MINUTE REF	ACTION	OFFICER	DATE COMPLETED
1	9	ACTION: Councillor SEMPLE to review the draft forms for Asset of the Community sent by the clerk on 14/12/2025, and if content advise the clerk who will submit them.	Councillor SEMPLE	
2	11	ACTION: Clerk to supply a copy of the footpath map to Councillor WASSELL who intends to promote them in her Courier articles.	Clerk	
3	11	ACTION: Clerk to contact Nigel BRAYBROOK with regard to the footpath signs he holds.	Clerk	9/1/2026
4	12f	ACTION: Clerk to submit precept bid before the deadline on 202/1/2026.	Clerk	8/1/2026
5	14c	ACTION: Clerk to carry out a tender process in fast time with local pest controllers and to report back to the Parish Council.	Clerk	8/1/2026

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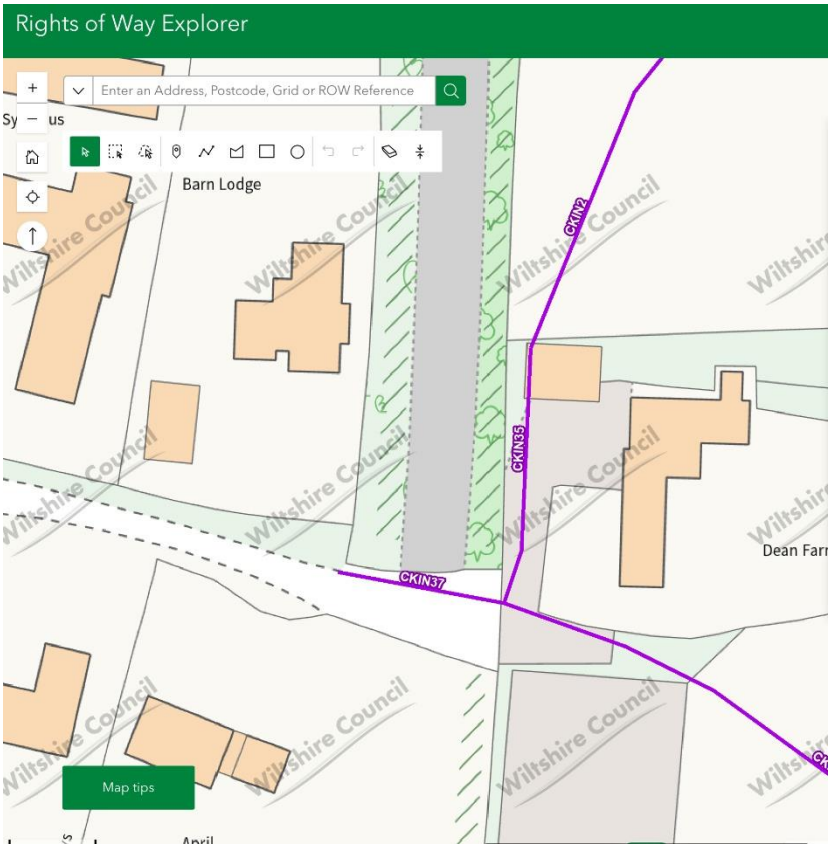
5. Disclosures of interest:
To receive any disclosure(s) of Interest by a Councilor(s) and/or any officer(s) in matters to be considered at this meeting, in accordance with the provisions of the Local Government Act 1972 and the National Code of Local Government conduct.
6. Planning Matters None at the time of drafting
7. Chairman's report
8. Traffic and Road Safety Report –
Update on speeding and CSW matters from Councillor KEIGHLEY.
9. Footpaths/Fence Project
WHEELERS advise that the fence work will start on 2/2/2026 weather permitting. The landowner has been advised so that their tenant can make arrangements to secure their horses. In view of the recent rain it is most likely that the start date for the work will be deferred.
HOSIER gates delivered, installation date for the other gates awaited. No invoice submitted yet. At the time of drafting these have not yet been installed.
On CKIN 35 and 36 there is signage absent so that walkers are confused about the existence of the paths and the exact routes and rely on the permissive railway track. The landowner of which is complaining about the prevalence of dog excrement and threatening to disallow the permissive access. The Clerk has contacted WC RoW officers to rectify the signage issue, and intended to publicise the route map in the Courier but this was prevented by the occupant of Dean Farm House on 20/1/2026. The proposed paragraph for the Courier is reproduced below:
'Following a complaint from the landowner of the railway track, about the volume of dog excrement being abandoned on the 'permissive' route which they kindly allow the public to use; there is a likelihood that such permission will be withdrawn if matters don't improve. There is a red dog excrement bin on the gate and frankly no excuse for this lazy dog husbandry.

The landowner also correctly would like to draw to public attention that the correct access to the railway track and indeed the new bridge is via the public right of way that runs parallel to the hedge inside the drive to Dean Farm House as per the attached map. (See attached file) It would be appreciated if people could use the proper route.

Also a considerable amount of dog excrement is being left in St Marys churchyard. Contractors cut the grass here and relatives visit graves. It would be a mark of respect if this practice could also be stopped.'

The accompanying extracted map from the Wiltshire Council Rights of Way Explorer also intended to supplement the paragraphs is reproduced below for information. It is worth noting that a right of way is the publics' legal right to use a footpath that passes over private land.

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Matter listed for discussion of this legally compliant public footpath.

10. Land owners with riparian rights along the River Bourne

For the last couple of years the clerk has been in liaison with the hosueholder at Bourneside, Aughton to monitor the flooding issue. In the Winter PEAS equipment request 100 gel sandbags were obtained and on 30/1/2026 50 of these were issued to this householder, who has just completed the drying out and redecoration after last years flooding. The carpet has not yet been replace and already they are facing this years flooding issue. In the River Bourne which runs from Pewsey Vale to Saliisbury where it discharges into the River Avon, there are sections that are still dry. This suggest some damming is occurring along its course. Certainly as it flows through the Collingbournes there are issues with its bore which has not been maintained by riparian land owners causing localized flooding such as can be seen in Brunton. Does the council want to write to the riparian landowners to remind them of their responsibilities regarding the river and its maintenance.

11. RFO report

a. The working account balance and reserve account balances with Lloyds will be given.

<u>The following payments have been paid since last meeting and the councillors will resolve that that they are paid retrospectively.</u>

DATE	EXPENSE	DEBIT
2/1/2026	*Bawdens Grounds Management*	*£205.96*
2/1/2026	*Auto Valeting Services*	*£104.00*
5/1/2026	*HP Instant Ink Subscription*	*£6.49*

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9/1/2026	*S LATHAM reimbursement of Domain Name Subscription for Parish Council website*	*£15.59*
15/1/2026	*Hill Waste Solutions*	*£72.85*
16/1/2026	*Safelincs Paediatric Defib pads*	*£121.54*
19/1/2026	*Lloyds Bank Plc service charge*	*£4.25*
30/1/2026	*Clerks Salary*	*£262.06*
30/1/2026	*HMRC*	*£64.60*

The following credits have been received since the last meeting

DATE	**REMITTER**	**CREDIT**
	No credits received in this period	

The following transfers have been made since the last meeting.

DATE	**DETAIL**	**AMOUNT**
2/1/2026	*Transfer to Deposit A/c*	*£1,272.00*
2/1/2026	*Transfer from Deposit A/c*	*£500.00*
19/1/2026	*Transfer from Deposit A/c*	*£364.42*

c. ***Sign off bank statements*** to end of January 2026, together with associated reconciliations statements, and retrospectively agree the above transactions.

d. ***New paediatric pads*** for Barleycorn Inn defib purchased and installed.

e. The final session of the clerks CiLCA training (21/1/2026) has identified yet more important policies which are absent. The clerk has drafted some of these and they are circulated as drafts with this agenda for consideration and adoption. In addition the course has highlighted that Standing Orders and Financial Regulations are also out of date and revised Standing Orders and Financial Regulations for consideration adoption will be included with the March agenda with a view to being completely policy compliant in time for the 2025/2026 internal audit.

12.AoB

1. Clerks performance appraisal is overdue.
2. Asset of the Community forms re the Barleycorn Inn have not been passed by the Chair for submission and remain outstanding.
3. Time capsule and capping stone with plaque were due to be installed on 20/1/2026, this may have been deferred due to the bad weather. It has been 19 months now since the D-Day commemoration events. Can the council be told what the delay is.

13.DONM 11/3/2026

…….. Chairman