Collingbourne Kingston Parish Council Minutes

Minutes of Meeting of the Parish Council, held in the CKVH on **February 11th, 2026,** at 18:30pm.

PRESENT: Richard SEMPLE (chair), Tim KEIGHLEY (Deputy Chair), Philip PALMER (Clerk), Baz GARDNER, and Pennie WASELL.

1. WELCOME

Councillor SEMPLE (Chair), chair, opened the meeting and declared that it was quorate.

2. APOLOGIES

There were apologies for non attendance from Councillor Mark ECKERSLEY who had confused the date and had a work committment consequently, and Councillor Steve LATHAM who is recovering from recent surgery.

3. PUBLIC ACCESS TO THE MEETING

No members of the public were present.

4. MINUTES

The minutes of the meeting on January 11th 2026 were adopted and signed, and the actions sheet reviewed. Concerning the actions

1. the Chair confirmed that he had reviewed and amended the Asset of the Community application regarding the Barleycorn Inn, and the clerk confirmed that he had submitted it.
2. The clerk stated that he had been unable to supply a paper map as requested but had given the link for the Wiltshire Council Rights of Way Explorer webpage. This is considered the definitive map.
3. The clerk confirmed that he had been in contact with Nigel BRAYBROOK who had suggested that they meet half way as he is now in Oxfordshire. No date has been fixed yet.
4. The clerk confirmed that the precept bid had been submitted and acknowledged.
5. The clerk stated that the moles seem to have left the Rec, which was confirmed by Councillor GARDNER. He explained that he had contacted three local pest controllers via their websites and none had contacted him back. It was agreed to do nothing further.

5. Disclosures of Interests.

Councillor KEIGHLEY stated that he thought he might have a conflict of interests in relation to Link funding. The clerks stated that he had a report from Councillor WILLIAMS about this and Councillor KEIGHLEY stated that he had written letter about it to Wiltshire Council. It was agreed that this was not an interest to be disclosed. There were no others disclosures of interests.

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6. Planning matters

Although there were none at the time the agenda was drafted, an application has been made since under reference PL/2026/00704, by Manor Farm being the erection of a livestock building to house dairy cows during calving and over winter. The proposed building will measure 61 metres in length by 22 metres width. The clerk stated that he would circulate the details for the councillors to make a decision.

7. Chairmans Report

The Chair stated that he only really had two matters to highlight, the first being potholes. Having attended the LHFIG meeting the message is to report them and if possible photograph with something for scale. The clerk added that he had spoken with Councillor WILLIAMS today regarding potholes across the parish. Councillor WILLIAMs highlighted the composition of the asphalt used to patch had changed. The clerk had confirmed this with research that new 'environmentally friendly and green' asphalt contains no petroleum products but instead algae based fillers, vegetable oil, recycled plastic, recycled asphalt, and may not be therefore as good as hitherto.

The second matter was the weather. This has delayed the fencing project and has made the Bourne very high. The clerk added that he has been in regular contact with the occupants of Bourneside in Aughton and only last week delivered them 50 gel sac sandbags to help with the flooding that they experience annually. They have not fully recovered from last years flooding yet. It was highlighted that the matter of the Bourne was listed for discussion at item 10.

8. Traffic and Road Safety Report

Councillor KEIGHLEY stated that he had little to say other than to record that he has 11 active CSW members and 5 inactive members. The police are continuing with their enforcement action 2 to 3 times monthly. He was at a loss as to what more could be done. Councillor GARDNER added that he believed that the volume of traffic had decreased, there being times during the day when one feels like one is living in a village as the traffic stops.

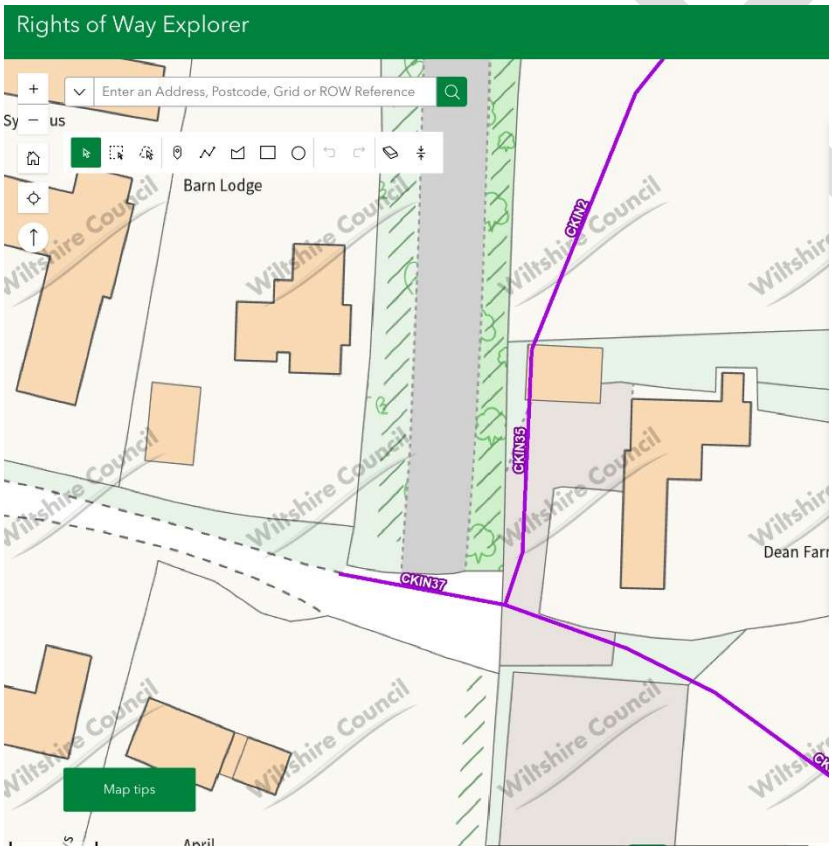
9. Footpaths and Fence Project

Despite the start date given by WHEELERS of 2/2/2026, bad weather has meant that the work has had to be deferred until further notice. This is because it will require a tractor and WHEELERs don't want to damage Ham Meadow more than necessary.
On the Gates for Stiles project one has been installed, 3 have been collected by HOSIERS (John COULING) pending installation and the others are on order, but in any event the weather has deferred the installations. The clerk expressed concern that the council has not been invoiced for the materials at this stage.
Regarding footpaths CKIN 35 and 36 there is signage absent so that walkers are confused about the existence of the paths and the exact routes and rely on the permissive railway track to gain access to CKIN2 the footpath to Waglands Farm. Following a recent complaint by the landowner of the permissive path along the railway embankment, relating to the prevalence of dog excrement she is threatening to withdraw the permissive access. The Clerk has contacted WC RoW officers to rectify the signage issue, and intended to publicise the route map in the Courier. This was prevented by the occupant of Dean Farm House on

20/1/2026 by telephone complaint initially to the Vice Chair Councillor KEIGHLEY who referred the matter to the Chair Councillor SEMPLE.
The proposed paragraph with map for the Courier is reproduced below:
'Following a complaint from the landowner of the railway track, about the volume of dog excrement being abandoned on the 'permissive' route which they kindly allow the public to use; there is a likelihood that such permission will be withdrawn if matters don't improve. There is a red dog excrement bin on the gate and frankly no excuse for this lazy dog husbandry.

The landowner also correctly would like to draw to public attention that the correct access to the railway track and indeed the new bridge is via the public right of way that runs parallel to the hedge inside the drive to Dean Farm House as per the attached map. (See attached file) It would be appreciated if people could use the proper route.

Also a considerable amount of dog excrement is being left in St Mary's churchyard. Contractors cut the grass here and relatives visit graves. It would be a mark of respect if this practice could also be stopped.'



The section in BOLD was removed from the article along with the map, following contact prior to publishing. The reason for this is because the use of CKIN35 is only to allow access to CKIN2, and not to facilitate easier access to the permissive railway path.

The clerk pointed out that a right of way is the publics' legal right to use a footpath that passes over private land, and that S137 Highways Act 1980 makes it a criminal offence to willfully obstruct free passage along a highway (including roads, pavements and footpaths) without lawful authority or excuse. Penalty being a fine imprisonment (maximum 51 weeks) or both. The definition of obstruction involves preventing, hindering, or interrupting the free movement of the public along a highway. There have been reported incidences of the occupant of Dean Farm House challenging uses of the footpath CKIN35 as to their intentions at CKIN2.
Councillor KEIGHLEY stated that nothing should go in the Courier without prior approval of the council to which the clerk responded that he had drafted the article in response to a genuine complaint about dog excrement that if not dealt with expeditiously could result in the withdrawal of a village amenity used by a large number of dog walkers and didn't believe that it warranted the involvement of the whole council. The clerk stated that he had also written to the complainant offering other solutions such as more dog bins on the railway embankment, signage and possibly even a free dog excrement bag dispenser. Councillor GARDNER stated that was needed was a bit of give and take and that the matter was best left now as it is. It was agreed to take no further action.

10. Land owners with riparian rights along the River Bourne

The clerk reiterated that he has been in regular annual contact with the occupants of Bourneside in Aughton regarding the flooding issues that they have had, and continue to experience. On 5/2/2026 the clerk delivered 50 gel sac sandbags for deployment against the rising Bourne. In doing so the occupant showed him that despite drying out and redecorating after the last flood of Winter 2025, he has yet to lay new carpet, and is again facing another flood. He stated that to his certain knowledge there was no water in the Bourne in Cholderton. The clerk explained how he had spoken with Councillor WILLIAMS about this and he agreed that there may be some diversion of the river south of Tidworth by Wiltshire Council to avert flooding downstream (the Bourne empties into the Avon near to Salisbury, itself prone to extensive flooding). This prompted the idea that flooding at Bourneside could perhaps be mitigated if riparian landowners in the Parish were reminded of their duty to maintain their stretch of river. Councillor KEIGHLEY wrongly stated that this was the responsibility of the Environment Agency, it is the landowners with riparian rights that are responsible. The clerk explained that maintaining the bore of the river would improve flow as has been undertaken in Sunton by Collingbourne Ducis Parish Council using IdVerde to do the work. It was rejected that the Parish Council should write as proposed and all agreed to do nothing.

11. RFO report

a. ***Account Balances***. The clerk gave the balances on the accounts as Treasurers working account £505.42 and Deposit account £25,511.75 which includes the monies earmarked for the fence project, and Gates for Stiles projects.
b. ***Authorisation of payments made***. The flowing payments were authorised by Councillor KEIGHLEY and Councillor GARDNER.
<u>The following payments have been paid since last meeting and the councillors will resolve that that they are paid retrospectively.</u>

DATE	EXPENSE	DEBIT
2/1/2026	*Bawdens Grounds Management*	*£205.96*
2/1/2026	*Auto Valeting Services*	*£104.00*
5/1/2026	*HP Instant Ink Subscription*	*£6.49*
9/1/2026	*S LATHAM reimbursement of Domain Name Subscription for Parish Council website*	*£15.59*
15/1/2026	*Hill Waste Solutions*	*£72.85*
16/1/2026	*Safelincs Paediatric Defib pads*	*£121.54*
19/1/2026	*Lloyds Bank Plc service charge*	*£4.25*
30/1/2026	*Clerks Salary*	*£262.06*
30/1/2026	*HMRC*	*£64.60*

The following credits have been received since the last meeting

DATE	REMITTER	CREDIT
	No credits received in this period	

The following transfers have been made since the last meeting.

DATE	DETAIL	AMOUNT
2/1/2026	*Transfer to Deposit A/c*	*£1,272.00*
2/1/2026	*Transfer from Deposit A/c*	*£500.00*
19/1/2026	*Transfer from Deposit A/c*	*£364.42*

c. ***Sign off bank statements and reconciliations***. Bank statements with reconciliations to the end of January 2026 were signed off by Councillor SEMPLE.

d. ***New Paediatric Defib pads*** The clerk confirmed that these had been purchased and installed at the Barleycorn Inn defib, and confirmed that it was now powered up. There was a discussion about the light and it was agreed that the clerk should consult an electrician about modification of the cabinet to install a full time light to aid determining if there was power to the cabinet for the heater.

e. ***Clerks CiLCA training***. The clerk stated that he had had the final session on 21/1/2026, and was ready bar one small piece of work for the final submission for marking. He went on to highlight that he had circulated for consideration at the March meeting the following policies which the council does not have as highlighted by the training;

Training Policy
Community Engagement Policy
Grants Policy
Publication Scheme

There was a discussion regarding these policies and whether they are in fact necessary for the council led by Councillor KEIGHLEY and supported by Councillor SEMPLE. The clerk stated that the Publication Scheme is a must have according to the Information Commissioner to be transparent and accountable, the Grants policy given the experience with the D-Day Anniversary grant is an essential policy, and the others are for good practice, especially the Community Engagement Policy. The councillors agreed to review the policies ahead of the next meeting. The clerk stated that he will also be circulating revised Standing Orders and Financial Regulations to reflect changes due to the Procurement Act 2023. The

clerk also mentioned that with the change in auditors imminent the council ought to be fully compliant with its policies.

12. AoB

The clerk raised the following issues:

1. The clerks annual appraisal is now overdue by 3 months – Councillor SEMPLE stated that he will attend to that in due course.
2. Asset of the Community forms had not been returned – these were returned and submitted on 10/2/2026
3. Time capsule and capping stone progress – Councillor KEIGHLEY stated that he had been in contact with Tom ROBINSON and the weather has delayed this. The stone has been delivered but has now sunk into the groundwater saturated soil. The clerk reminded all that it would soon be the 82nd Anniversary of the D-Day landings.
4. The clerk read out a statement tendered by Councillor WILLIAMS:

Wiltshire Councillor Report February 2026

I attended Tidworth Area Board on Monday 2nd Feb. The Police and Crime Commissioner, Philip Wilkinson gave an update on government proposals for the police force in Wiltshire and Inspector Gavin Brewster gave an update on the local priorities in the Tidworth Community area.

AB Grants were approved for youth work in our community area, Ludgershall Memorial Hall improvements and for Chutes Connect Community Transport initiative.

The new CEO, Air Marshal Dame Susan Gray, introduced herself and gave an update from the Armed Forces Equine Charity about it's activities locally.

Ruth Pelz from the Ludgershall Link Scheme spoke passionately about the excellent work that the Ludgershall and Tidworth Link schemes have carried out since 1996. This was because of the Wiltshire Council administration decision to cease funding for the volunteer community transport service which are administrated by Community First across the county. Fears were raised when Wiltshire Council's draft budget suggested that funding might be cut. However, at a meeting of the Council's cabinet, the portfolio holder for finance stated that it was never the Liberal Democrat's intention to cut funding, it was an error for not spotting this and an amendment was approved to remove the proposed saving of £115,000 for community transport.

Also, at Cabinet a decision was made, after considerable protests over several weeks by residents, communities and councillors, not to close two HRCs in the north of the county. Purton HRC will remain open for three years but Lower Compton for only one year.

Christopher Williams
Wiltshire Councillor for Ludgershall North & Rural
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The clerk stated that he didn't know what an HRC was and it was explained by Councillor GARDNER to all, that this is a Household Recycling Center.

16. DONM

11/2/2026 at 18:30 Meeting closed at 19:37

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Signed by the Chairman on behalf of the Parish Council

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