AGENDA B

Collingbourne Kingston
Parish Council

Members of Collingbourne Kingston Parish Council are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on:

Wednesday March 11th, 2026 at 18:30

at the Ruth Fisher Room, Collingbourne Kingston Village Hall.

Meeting Information: Members of the public are invited to attend this meeting or to submit comments on any items on this agenda to the Clerk by email to: clerk@collingbournekingston.org.uk by 12:30 on February 28th 2026

Parish Council Ordinary Meeting Agenda

1.To **WELCOME** councillors and make any necessary Introductions**.**

2. To **APPROVE** Members apologies for absence: to include any reasons for absence for consideration by the council for acceptance.

3. Public Forum: Members of the public are invited to raise questions and comment upon any item of business on this agenda. Ten minutes are allocated in total with two to three minutes permitted per individual.

4. To **APPROVE** the minutes of the Ordinary meeting held on February 11th 2026- minutes to be agreed, adopted and signed. *Matters arising* with reference to the action monitoring sheet.

INDEX	MINUTE REF	ACTION	OFFICER	DATE COMPLETED
		There were no actions.		

5. Disclosures of interest:

To receive any disclosure(s) of Interest by a Councilor(s) and/or any officer(s) in matters to be considered at this meeting, in accordance with the provisions of the Local Government Act 1972 and the National Code of Local Government conduct.

6. To **CONSIDER** any Planning Matters None at the time of drafting

7. To **RECIEVE** Chairman's report

8. To **APPROVE** the following policies

- Training Policy +
- Community Engagement Policy +
- Grants Policy +
- Recruitment Policy and Procedures +
- Publication Scheme *

AGENDA B

- Standing Orders *
- Financial Regulations *

*Compulsory

+ Recommended for best practice

9. To **REVIEW** the Footpaths/Fence Project

10. To **RECEIVE** the RFO report

a. To **RECEIVE** the working account balance and reserve account balances with Lloyds will be given.

b. To **APPROVE** the following payments have been paid since last meeting and the councillors will resolve that that they are paid retrospectively.

DATE	**EXPENSE**	**DEBIT**
2/2/2026	*Bawdens Ground Maintenance*	*£205.96*
2/2/2026	*BT Group*	*£39.91*
4/2/2026	*Clerks Expenses-HP Instant Ink Subscription*	*£6.49*
11/2/2026	*HM Land Registry- Barleycorn Inn re Asset of the Community*	*£11.00*
16/2/2026	*Hills Waste Solutions*	*£79.26*
17/2/2026	*Lloyds Bank Plc- Service charge*	*£4.25*

The following credits have been received since the last meeting

DATE	**REMITTER**	**CREDIT**
	No credits received during this month	

The following transfers have been made since the last meeting.

DATE	**DETAIL**	**AMOUNT**
2/2/2026	*Transfer from Deposit*	*£500.00*

c. To **APPROVE** bank reconciliations to bank statements to end of February 2026, together with associated reconciliations statements.

d. To **REVIEW** and **ADOPT** the Risk Register last updated on 17/5/2025 for Internal Audit purposes.

e. To **REVIEW** and **ADOPT** the proposed IT policy for compliance with Assertion 10 of the AGAR.

11. To **SET** a date for the Annual Parish Meeting

12.AoB

13. Date Of Next Meeting 8/4/2026

Philip M Palmer

Clerk