AGENDA A

Collingbourne Kingston
Parish Council

Members of Collingbourne Kingston Parish Council are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on:

Wednesday April 8th, 2026 at 18:30

at the Ruth Fisher Room, Collingbourne Kingston Village Hall.

Parish Council Meeting Agenda

Meeting Information: Members of the public are invited to attend this meeting or to submit comments on any items on this agenda to the Clerk by email to clerk@collingbournekingston.org.uk by 12:30 on March 30th 2026

1. 1:26 **To welcome councillors and make any necessary Introductions.**

2. 2:26 **To APPROVE Members apologies for absence:** to include any reasons for absence for consideration by the council for acceptance.

3. 3:26 **Public Forum:** Members of the public are invited to raise questions and comment upon any item of business on this agenda. Ten minutes are allocated in total with two th three minutes permitted per individual.

4. 4:26 **To APPROVE the minutes of the Ordinary meeting held on March 11th 2026**- minutes to be agreed, adopted and signed. *Matters arising* with reference to the action monitoring sheet.

INDEX	MINUTE REF	ACTION	OFFICER	DATE COMPLETED
1	7	Councillor's KEIGHLEY and GARDNER to form a joint Parish Council/Village Hall Social Committee with two members of the VH Committee to be nominated.	Councillors KEIGHLEY/GARDNER	
2	7	Councillor ECKERSLEY to establish contact with the CD Christmas Brunch organisers.	Councillor ECKERSLEY	
3	7	Councillor LATHAM to recruit to two members of the VH Committee for the joint Parish Council/Village Hall Social Committee	Councillor LATHAM	
4	9	Councillor WASSELL to have a dialogue with Sue	Councillor WASSELL	

		KERNICK regarding the acceptability of this solution.		
5	9	Clerk to research the Centerwire catalogue for a suitable gate.	Clerk	18/3/2026

5. 5:26 **Disclosures of interest:**
To receive any disclosure(s) of Interest by a Councilor(s) and/or any officer(s) in matters to be considered at this meeting, in accordance with the provisions of the Local Government Act 1972 and the National Code of Local Government conduct.
6. 6:26 **To CONSIDER any Planning Matters** PL/2026/01860 Tree works in the conservation area – Removal of a Robinia tree at Beech House, Chapel Lane.
7. 7:26 **Chairman's report**
8. 8:26 **Traffic and Road Safety**
Update on speeding and CSW matters from Councillor KEIGHLEY.
9. 9:26 **Footpaths/Fence Project**
WHEELERS advise that the fence work and remainder of the gates to be installed will start within in the week commencing 6/4/2026, the delay having been due to back log of work cause by bad weather.
10. 10:26 To **APPROVE** the following policies

- Training Policy
- Community Engagement Policy
- Grants Policy
- Recruitment Policy and Procedures

11. 11:26 **To RECEIVE the RFO report**
a. The working account balance and reserve account balances with Lloyds will be given.

<u>The following payments have been paid since last meeting and the councillors will resolve that that they are paid retrospectively.</u>

DATE	**EXPENSE**	**DEBIT**
2/3/2026	*Clerks salary*	*£262.06*
2/3/2026	*HMRC*	*£64.60*
2/3/2026	*BT (VH Broadband)*	*£54.16*
2/3/2026	*Bawdens Ground Maintenance*	*£205.96*
3/3/2026	*David RALPH electrician re Barleycorn Inn Defib modification*	*£100.00*
3/3/2026	*Auto Valeting Services*	*£104.00*
4/3/2026	*HP Instant Ink Subscription*	*£6.49*
16/3/2026	*Hills Waste Solutions*	*£78.72*
17/3/2026	*Lloyds Bank Plc service charge*	*£4.25*
30/3/2026	*Clerks salary*	*£262.06*
30/3/2026	*HMRC*	*£64.60*
31/3/2026	*BT (VH Broadband)*	*£54.16*

The following credits have been received since the last meeting

AGENDA A

DATE	REMITTER	CREDIT
	No credits received in this period	

The following transfers have been made since the last meeting.

DATE	DETAIL	AMOUNT
2/3/2026	*Transfer to Deposit A/c*	*£400.00*
3/3/2026	*Transfer from Deposit A/c*	*£111.75*
11/3/2026	*Transfer from Deposit A/c*	*£209.73*
30/3/2026	*Transfer from Deposit A/c*	*£800.00*

c. ***To SIGN OFF the bank statements*** to end of March 2026, together with associated reconciliations statements, and retrospectively agree the above transactions.

d. ***To REVIEW the D-Day Commemoration Grant to Barleycorn Inn*** Has the installation of the time capsule, commemorative stone and plaque been completed as promised by the end of March. To discuss action to be taken if this is not the case.

e. ***To ADOPT the Annual quotation for Grounds Maintenance from Bawden Tree Care.*** This has been received and has increased from £2,471.52 to £2,570.41 and increase from £205.62 monthly to £214.20 or £8.24 pcm. It is necessary to formally accept this quote.

f. ***To CONSIDER the Village Hall Bin*****:** Despite the recent increase in capacity from 50kg of waste to 100kg , the bin when collected on 25/3/2026 was overweight at 104kg. This is attributable to two party bookings at the hall over the last couple of weeks. An excess charge will be incurred as a result. In addition a Temporary Fuel Surcharge is being introduced from 26/3/2026 to off set the volatility in Global fuel markets currently due to the conflict in the Middle East.

g. ***To PURCHASE replacement batteries for SID*** One of the two batteries that are alternately charged and used to power the Mill Drove SID does not seem to be holding the charge for a full 7 days resulting in early failure. A quote for a new battery from StockSigns is £97.85 or £108.80 ex VAT, when the same battery is £52.99 from Amazon with free carriage (using Clerks Amazon Prime). Two batteries could be obtained from Amazon for the price of one from StockSigns. Authority is sought for this purchase.

h. ***To PAY the annual Rialtas software and maintenance licence fee*** of £252.00

i. ***To PAY the annual WALC and NALC subscription*** combined of £235.43

12. 12:26 **AoB**

13. 13:26 **DONM 13/5/2026**

…….. Clerk