Collingbourne Kingston Parish Council Minutes

Minutes of Meeting of the Parish Council, held in the CKVH on **June 10th, 2026,** at 18:28pm.

PRESENT: Richard SEMPLE (chair), Tim KEIGHLEY (Deputy Chair), Philip PALMER (Clerk), , Mark ECKERSLEY, Steve LATHAM, and Pennie WASSELL.

1.28:26 WELCOME

Councillor SEMPLE (Chair), chair, opened the meeting and declared that it was quorate.

2.29:26 APOLOGIES

There were apologies for non attendance from Baz GARDNER due to more holiday committments.

3.30:26 PUBLIC ACCESS TO THE MEETING

No members of the public were present.

4.31:26 MINUTES

The minutes of the meeting on May 13th 2026 were adopted and signed, there were the following actions arising from them to be reviewed.

INDEX	MINUTE REF	ACTION	OFFICER	DATE COMPLETED
1	7.20:26	ACTION: Clerk to communicate this to the planning officer Sue MORGAN before 14/4/2026.	Clerk	14/5/2026
2	8.21:26	ACTION: Clerk to submit an application supported with photographic evidence.	Clerk	Awaits
3	11.24:26.f	ACTION: Clerk and Councillor LATHAM to liaise re equipment spec and procurement thereof.	Clerk Councillor LATHAM	21/5/2026
4	11.24:26.g	ACTION: Clerk to speak with Alex LITTLE regarding the possibility of repair of the rear foot by bending it into the correct shape perhaps with the application of heat, and WHEELER CONSTRUCTION LTD re breaking up the tilting plinth and resiting the bench.	Clerk	29/5/2026
5	11.24:26.h	ACTION: Clerk to pay the auditors invoice of £444.00, the invoice from Payman for payroll services of £241.92 and the annual Community First insurance invoice of £907.41	Clerk	14/5/2026
6	12.26:26	ACTION: Clerk to supply final version to Councillor LATHAM for electronic signing and addition to the website.	Clerk	15/5/2026
7	13.27:26	ACTION: Councillor LATHAM to send out the document so	Cllr LATHAM	15/5/2026

		far, and the sections to the clerk.		
8		ACTION: Councillor SEMPLE to research Census statistics and populate the document with them as appropriate.	Cllr SEMPLE	Done and present at meeting
9	13.27:26	ACTION: Clerk to redrafted these sections: Built environment, Employment, Environment and pollution	Clerk	On hold

5.32:26 Disclosures of Interests.

There were no disclosures of any interests from the Councillors.

6. 33:26 Planning matters

PL/2026/02847 55 Collingbourne Kingston, Marlborough, SN8 3SD - Replacement of a single storey timber Shed/Outbuilding on a concrete base with a single storey timber Garage on concrete base. **ACTION: Clerk to communicate this to the planning officer Sue MORGAN before 14/4/2026.**

7.34:26 Chairmans Report

The Chair stated that he had nothing to report this month but presented work that he had been doing on the VDS with regard to 2021 census data. This was well received and will be adopted into the draft VDS being prepared.

8. 35:26 Traffic and Road Safety

Councillor KEIGHLEY stated that the recent hot weather had forced the cancellation of one of the speedwatch sessions. The CSW celebrates 10 years since it inception this year and the occasion will be marked with a little drinks party for CSW members past and present. Councillor KEIGHLEY stated that the CSW continues to enjoy a good working relationship with the police regarding speeding enforcement.

9. 36:26 Footpaths/Fence Project

The clerk stated that WHEELER CONSRUCTION LTD had supplied an update late today that they are monitoring the nesting birds and hope to be able to recommence in 2 weeks or so. This is to save the Parish Council unnecessary and adverse criticism. They cannot in the meantime work on the other run along the playground section because they would box themselves in. In the meantime the installation of the remaining gates could be completed. Phase 2 of the Gates 4 Stiles project was discussed and the clerk will reinstate communications with the CURNICKs regarding the entrance to the railway track at Aughton now that summer is here and farming workload may permit. He will also broach the stile replacement by Dean Farm House on CKIN36 with Dave RICHARDS.

ACTION: Clerk to reinstate communications with the CURNICKs regarding the entrance to the railway track at Aughton and with Dave RICHARDS regarding the stile replacement by Dean Farm House on CKIN36.

11.37:26 RFO REPORT

a. ***Account Balances***. The clerk gave the balances on the accounts as at 10/6/2026 as Treasurers working account £335.75 and Deposit account £30,012.17 which includes the monies earmarked for the fence, and Gates for Stiles projects carried over into the new financial year 2026/2027, and receipt of the VAT return monies and 1st tranche of the precept being £8,750.

b. ***Authorisation of payments made***. The following payments were authorised by Councillor WASSELL and Councillor KEIGHLEY retrospectively.

DATE	EXPENSE	DEBIT
1/5/2026	*BT Group (Village Hall WiFi)*	*£57.68*
5/5/2026	*Auto Valeting Solutions (Litterpick)*	*£104.00*
5/5/2026	*HP Instant Ink*	*£6.49*
14/5/2026	*Payman Ltd (Payroll services)*	*£241.92*
14/5/2026	*Community First (Insurance)*	*£907.41*
14/5/2026	*Auditing Solutions*	*£444.00*
18/5/2026	*Hills Waste Solutions*	*£85.90*
18/5/2026	*Lloyds Bank service charge*	*£4.25*
22/5/2026	*EuroPC Ltd (IT for clerk)*	*£359.99*

The following credits have been received since the last meeting

DATE	REMITTER	CREDIT
	No credits received in this period	

The following transfers have been made since the last meeting.

DATE	DETAIL	AMOUNT
14/5/2026	*Transfer from deposit*	*£1500.00*
21/5/2026	*Transfer from deposit*	*£500.00*
22/5/2026	*Transfer from deposit*	*£200.00*

c. ***Sign off bank statements*** to end of May 2026, together with associated reconciliations statements were signed off.

d. ***To PAY the annual website license fee of £248.40.*** This was agreed by all present

ACTION: Clerk to pay *the annual website license fee of £248.40*

e. ***To APPROVE the purchase of replacement defibrillator pads for the Cake Barn Defibrillator.*** The current ones expire on 20/6/2026. Replacements cost in the region of £140.00 and last 5 years. It was agreed to purchase new pads and the clerk was advised to consider Amazon as a potential supplier. ***ACTION: Clerk to procure, and fit replacement defibrillator pads for the Cake Barn Defibrillator***

12. 38:26 AoB

Councillor WASSEL raised the issue of dog excrement in the churchyard and what further could be done. It was considered that more signage would have little or no effect. The clerk added that he had recently topped up the dog excrement bag dispenser and that it was being used but not by the right people. It was agreed that the matter could be reiterated once again in the Courier.

Councillor KEIGHLEY brought up the subject of the path out towards Aughton Farm. The clerk stated that he has not had an opportunity yet to photograph it for a report but this is in hand. Overhanging foliage was mentioned belonging to Aughton Farm and the clerk was instructed to write to the householder requesting that it be trimmed. ***ACTION: Clerk to write to the householderof Aughton Farm and request that it be trimmed.***
Councillor KEIGHLEY also requested that the Parisch Steward be tasked with clearing the detritus from the railings by Cuckoo Pen when next in the village. ***ACTION: Clerk to task the Parish Steward with clearing the detritus from the railings by Cuckoo Pen when next in the village.***
The clerk stated that he had noticed idVerde cutting the verge along the A338, a job that Bawdens Ground Maintenance are contracted to do. An investigation confirmed that this was being contracted by Wiltshire Council StreetScene. This arrangement has apparently been in place for at least 6years. This was discussed and obviously the contract with Bawdens Ground Maintenance cannot be change mid year. The obvious thing therefore, as the quality of work is lesser than Bawdens Ground Maintenance would be to cancel the Wiltshire Council StreetScene cuts by idVerde. The councillors decided to do nothing and to benefit from twice monthly cuts.

13. 39:26 DoNM

The next meeting date was set as 8/7/2026.

Meeting commenced on 10/6/2026 at 18.28
Meeting closed on 10/6/2026 at 19.17
Signed by the Chairman on behalf of the Parish Council

DRAFT