Collingbourne Kingston
Parish Council

Members of Collingbourne Kingston Parish Council are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on:

Wednesday November 11th, 2026 at 18:30

at the Ruth Fisher Room, Collingbourne Kingston Village Hall.

Meeting Information: Members of the public are invited to attend this meeting or to submit comments on any items on this agenda to the Clerk by email to: clerk@collingbournekingston.org.uk by 12:30 on November 7th 2026

Parish Council Ordinary Meeting Agenda

1.72:26 To **WELCOME** councillors and make any necessary Introductions**.**

2. 73:26 To **APPROVE** Members apologies for absence: to include any reasons for absence for consideration by the council for acceptance.

3.74:26 Public Forum: Members of the public are invited to raise questions and comment upon any item of business on this agenda. Ten minutes are allocated in total with two to three minutes permitted per individual.

4. 75:26 To **APPROVE** the minutes of the Ordinary meeting held on October 14th 2026- minutes to be agreed, adopted and signed. *Matters arising* with reference to the action monitoring sheet.

INDEX	MINUTE REF	ACTION	OFFICER	DATE COMPLETED
1	5.66:26	ACTION: Clerk to obtain log in from Wiltshire Council re the action above at 55:26 concerning Councillors Declarations of Interests	Clerk	15/10/2026
2	6.67:26	ACTION: Clerk to advise Wiltshire Council Planning accordingly.	Clerk	15/10/2026
3	9.70:26	ACTION: Clerk to arrange the production of the plate for the tree and stone and installation thereof.	Clerk	15/10/2026

5. 76:26 Disclosures of interest:
To receive any disclosure(s) of Interest by a Councilor(s) and/or any officer(s) in matters to be considered at this meeting, in accordance with the provisions of the Local Government Act 1972 and the National Code of Local Government conduct.

6. 77:26 To **CONSIDER** any Planning Matters.
To **CONSIDER** the DRAFT VDS 2026 produced by Cllr LATHAM. (Draft circulated by email with calling notice)
To **CONSIDER** the DMMO application no ROW/3374381 in light of recent communication from the Inspectorate of Planning.

7. 78:26 To **RECEIVE** Chairman's report

8. 79:26 To **CONSIDER** report re Gates for Stiles.

9. 80:26 To **RECEIVE** the RFO report
a. To **RECEIVE** the working account balance and reserve account balances with Lloyds will be given.
b. To **APPROVE** the following payments have been paid since last meeting and the councillors will resolve that that they are paid retrospectively.

DATE	**EXPENSE**	**DEBIT**
1/10/2026	*BT -VH Broadband*	*£57.68*
1/10/2026	*Tidworth Self Storage*	*£75.00*
2/10/2026	*Bawdenss Ground Maintenance*	*£214.20*
5/10/2026	*HP Instant Ink Subs*	*£6.49*
7/10/2026	*Clerks Expenses- Remembrance wreaths x2, Archive Boxes, and 1/3 share of filing trays*	*£75.00*
9/10/2026	*A4 sized 30 mph speed repeater signs*	*£23.71*
15/10/2026	*Clerks Expenses- Mileage-salt store & storage unit, dessicants for storage unit*	*£53.10*
16/10/2026	*Hills Waste Solutions*	*£86.52*
19/10/2026	*Lloyds Bank Plc – A/c Service Charge*	*£4.25*
21/10/2026	*A3 sized 30mph speed repeater signs*	*£97.75*
28/10/2026	*Tidworth Self Storage -November*	*£75.00*
29/10/2026	*Reads Gifts and Services Ltd – D-Day Memorial Plaque*	*£120.00*
30/10/2026	*Clerks Salary*	*£282.55*
30/10/2026	*HMRC*	*£69.80*

The following credits have been received since the last meeting

DATE	**REMITTER**	**CREDIT**
	No credits received	

The following transfers have been made since the last meeting.

DATE	**DETAIL**	**AMOUNT**

1/10/2026	*Transfer Deposit to Current*	*£750.00*
9/10/2026	*Transfer Deposit to Current*	*£250.00*
29/10/2026	*Transfer Deposit to Current*	*£500.00*

c. To **APPROVE** bank reconciliations to bank statements to end of October 2026, together with associated reconciliations statements.
d. To **CONSIDER**, the move from **.org.uk** email addresses to **.gov.uk** email addresses, in order to be ahead of compliance with the Assertion 10 of the AGAR. Councillor LATHAM has some costings on this.
e. To **CONSIDER** the proposed budget for 2027/2028 in readiness for the annual precept return due in by 20/1/2027.

10. 81:26 AoB

11. 82:26 Date Of Next Meeting 9/12/2026

Philip M Palmer
Clerk